

Jefferson Union High School District

MINUTES FOR BOARD OF TRUSTEES REGULAR BOARD MEETING

Tuesday, November 16, 2021, 6:00 p.m.
Serramonte del Rey
699 Serramonte Boulevard - Room 223
Daly City, CA 94015

PLEASE NOTE: The District has changed the manner in which it will conduct Special Meetings. Special Meetings are now conducted at our physical location only, and are not recorded or streamed. This also affects the manner in which public comment is conducted, as noted below.

Attendance Taken at 6:10 PM:

Present:

Andrew Lie
Carla Ng-Garrett
Rosie Tejada

Absent:

Nick Occhipinti
Kalimah Salahuddin

Updated Attendance:

Nick Occhipinti was updated to present at: 7:00 PM

1. CALL TO ORDER

Minutes:

Meeting called to order at 6:10 PM.

2. ROLL CALL

Minutes:

Trustee Occhipinti and Salahuddin were absent from Closed Session.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Minutes:

No Public Comment.

4. CLOSED SESSION

4.A. Pursuant to Government Code 54956.9: CONFERENCE WITH LEGAL COUNSEL- PENDING LITIGATION - One Case

4.B. LABOR NEGOTIATIONS (54957.6) Agency Designated Representatives: Dorene Basuino and Daina Lujan

5. RECONVENE TO REGULAR SESSION - 7:00 p.m.

Minutes:

Open Session called to order at 7:00 PM.

6. ROLL CALL

Minutes:

(Video Time: 2:20)

Trustee Salahuddin absent. Student Trustees Abuzahriyeh and Liang were

present.

7. APPROVAL OF AGENDA

Motion Passed: Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 2:44)

8. APPROVAL OF MINUTES

8.A. Board Meeting Minutes November 2, 2021

Motion Passed: Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 2:53)

9. REPORT OUT OF CLOSED SESSION

Minutes:
(Video Time: 2:58)

No action was taken.

10. RECOGNITIONS AND COMMENDATIONS

10.A. District's November Student of the Month

Minutes:
(Video Time: 3:00-13:27)

The Board and Oceana Principal Holland spoke briefly and congratulated Milani Urbina on being Student of the Month, representing Oceana High School.

11. COMMUNICATIONS

Minutes:
(Video Time: 13:28-38:59)

11.A. BOARD REPORT

Minutes:
(Video Time: 13:31-32:51)

Student Trustees and the Board gave their reports.

11.B. SUPERINTENDENT REPORT

Minutes:

(Video Time: 32:51-35:50)

Superintendent Presta gave her report.

11.C. AFT LOCAL 1481 REPORT

Minutes:

(Video Time: 35:50-38:54)

AFT President Monica Casey gave her report.

11.D. COVID-19 RESPONSE UPDATE

Minutes:

(Video Time:38:59)

Director Jones did not have anything to report.

12. INFORMATION/CORRESPONDENCE

Minutes:

(Video Time: 39:10)

12.A. BUSINESS SERVICES

12.A.1. Vendor Checks for the Month of October 2021

12.A.2. Westmoor High School ASB Report-October 2021

12.A.3. Thornton High School ASB Report-October 2021

12.A.4. Terra Nova High School ASB Report-October 2021

12.A.5. Oceana High School ASB Report-October 2021

12.A.6. Jefferson High School ASB Report-October 2021

13. CONSENT AGENDA ITEMS

Motion Passed: It is the recommendation of the administration that the Board of Trustees approve the following Consent Agenda Items: Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie

Yes Carla Ng-Garrett

Yes Nick Occhipinti

Absent Kalimah Salahuddin

Yes Rosie Tejada

Minutes:

(Video Time: 39:11-39:24)

13.A. HUMAN RESOURCES

13.A.1. PERSONNEL

13.A.1.1. Personnel Action Report

Minutes: Board Approved.

13.A.2. Internship Agreement between JUHSD and the Reach Institute

Minutes: Board Approved.

13.B. BUSINESS OFFICE

13.B.1. FINANCIAL

13.B.1.1. 2020-2021 Parcel Tax Annual Report

Minutes: Board Approved.

13.B.2. AGREEMENTS/CONTRACTS/GRANTS/MOUS

13.B.2.1. Service and Consultant Contract Approvals

13.B.2.1.1. Service and Consultant Contract Approvals-360 Degrees-Anna Manzanares

Minutes: Board Approved.

13.B.2.1.2. Image Source Additional Copier Agreement

Minutes: Board Approved.

13.B.2.1.3. School Works, Inc. Contract

Minutes: Board Approved.

13.B.2.1.4. School Services of California Renewal Agreement

Minutes: Board Approved.

13.B.2.1.5. Grey Step Software, Inc. Contract for ASB Works

Minutes: Board Approved.

13.B.2.1.6. Service and Consultant Agreements-MOU Strong Workforce Program-Amendment

Minutes: Board Approved.

13.B.2.1.7. Agreement with San Mateo County Behavioral Health and Recovery Services (BHRS)

Minutes: Board Approved.

13.B.2.1.8. Service and Consultant Contract Agreements-350 Degree Contract Addendum-Beltran

Minutes: Board Approved.

13.B.2.2. Grant Silicon Valley Community Foundation/Chan Zuckerberg Initiative DAF

Minutes: Board Approved.

**13.B.2.3. Memorandum of Understanding Jefferson
Elementary School District and Daly City Youth Health
Center**

Minutes: Board Approved.

13.C. EDUCATION SERVICES

**13.C.1. Permission for Overnight Travel: Oceana High School
Interim**

Minutes: Board Approved.

**13.C.2. Permission for Overnight Travel: Oceana High School
Interim**

Minutes: Board Approved.

**13.C.3. 2021-22 School Plan for Student Achievement-Oceana High
School**

Minutes: Board Approved.

**13.C.4. 2021-22 School Plan for Student Achievement-Terra Nova
High School**

Minutes: Board Approved.

14. PUBLIC COMMENT

Minutes:

(Video Time: 39:24-48:33)

Two individuals made Public Comment.

15. DISCUSSION ITEMS

Minutes:

(Video Time: 48:33-1:05:49)

15.A. Educator Effectiveness Block Grant Presentation

Minutes:

(Video Time: 48:39-1:02:00)

Associate Superintendent Kareen Baca presented the Educator Effectiveness Block Grant.

Members of the Board discussed the presentation and asked questions.

15.B. Board Policy 4216 (First Read)

Minutes:

(Video Time: 1:02:00-1:05:49)

Director Daina Lujan presented the first reading of Board Policy 4216.

Members of the Board discussed the policy.

16. ACTION ITEMS/PUBLIC HEARINGS

Minutes:

(Video Time: 1:05:49-1:34:05)

16.A. ADMINISTRATION

16.A.1. Jefferson Union High School District/AFT 1481 Contract Negotiation Proposal for the 2021-2024 School Years

Motion Passed: It is recommended that the Board adopt the initial proposal for contract negotiations for the 2021- 2024 school years. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:

(Video Time: 1:05:49-1:07:05)

Director Daina Lujan and Associate Superintendent Dorene Basuino spoke briefly.

16.A.2. Resolution No. 2021-22/8 In Support of Assembly Bill No. 75, Kindergarten-Community Colleges Public Education Facilities Bond Act of 2022

Motion Passed: It is recommended that the Board approve Resolution No. 2021-22/8 In Support of Assembly Bill No. 75, Kindergarten-Community Colleges Public Education Facilities Bond Act of 2022. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Abstain Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:

(Video Time: 1:07:05-1:11:47)

Superintendent Presta spoke briefly.

Members of the Board discussed Assembly Bill No. 75 and asked questions.

Trustee Occhipinti motioned to revisit this item at a later time. There was no second. Motion failed.

16.B. HUMAN RESOURCES

16.B.1. 2021-2022 Early Notification of Retirement Incentive Side Letter

Motion Passed: The Administration recommends that the Board approve the Side Letter presented. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie

Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:11:47-1:12:35)

Director Daina Lujan spoke briefly.

16.B.2. COVID-19 Pandemic Stipend Fall 2021 MOU

Motion Passed: The Administration recommends that the Board approve the Memorandum of Understanding (MOU) as presented. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:12:35-1:13:12)

Director Daina Lujan spoke briefly.

16.B.3. 2021-2022 COVID Leave MOU

Motion Passed: The Administration recommends that the Board approve the Memorandum of Understanding (MOU) as presented. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:13:12-1:13:47)

Director Daina Lujan spoke briefly.

16.B.4. Job Description: Mental Health Counselor

Motion Passed: It is recommended the Board approve the Job Description as presented. Passed with a motion by Nick Occhipinti and a second by Andrew Lie.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:13:47-1:14:18)

Director Daina Lujan spoke briefly.

16.B.5. Variable Term Waiver - Scott Sachs

Motion Passed: The Administration recommends that the Board of Trustees approve Scott Sachs's Variable Term Waiver initial application for the 2021/2022 school year, waiving the English Learner Authorization requirement. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:14:18-1:14:50)

Director Daina Lujan spoke briefly.

16.C. BUSINESS

16.C.1. Westmoor High School Modernization Change Orders

Motion Passed: It is recommended that the Board approve the change orders to the noted trade contracts for the Westmoor High School Theater, New Classrooms, and Modernization project. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Abstain Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:14:57-1:25:37)

Associate Superintendent Tina Van Raaphorst, Director Stefanie Phillips and Swinerton's Drew Smith spoke briefly.

Members of the Board discussed the Change Orders and asked questions.

16.C.2. HKIT Architects Additional Service for LEED and Site Changes

Motion Passed: It is recommended that the Board approve the proposed additional scope of work for HKIT Architects to enable LEED certification and minor site changes for the new District Office and Adult Education buildings. Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
No Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:
(Video Time: 1:25:37-1:34:05)

Associate Superintendent Tina Van Raaphorst, Director Stefanie Phillips and HKIT's Jeff Evans spoke briefly.

Trustee Occhipinti motioned to revisit this item at a later date. There was no second. Motioned failed.

17. CONSIDERATION OF FUTURE AGENDA ITEMS

Minutes:

(Video Time: 1:34:07-1:36:27)

Vice President Lie advised that he would like to discuss a move to By-Trustee-Area elections at a future meeting.

Trustee Occhipinti forwarded a resolution from SFUSD and would like discussion regarding allowing members of the Board and Student Trustees to attend Board Meetings virtually.

18. ADJOURNMENT

Motion Passed: Passed with a motion by Andrew Lie and a second by Carla Ng-Garrett.

Yes Andrew Lie
Yes Carla Ng-Garrett
Yes Nick Occhipinti
Absent Kalimah Salahuddin
Yes Rosie Tejada

Minutes:

(Video Minutes: 1:36:27-1:36:37)

Meeting adjourned at 8:35 PM.

Respectfully submitted,

**Chelsea Johnson
Recording Secretary**

**Carla Ng-Garrett
Board Clerk**